



Information and Privacy
Commissioner of Ontario

Commissaire à l'information et à la
protection de la vie privée de l'Ontario

2025 MFIPPA (Access & Correction) (ASR-0002111) Submitted

Due Date: 2026-03-31

Section 1: Identification

Organization Name: Town of LaSalle
Organization Type: Municipal Corporation
Is Healthcare Custodian? No

Contact Info

5950 Malden Rd
Lasalle ON N9H 1S4
Canada

 [5199697770](tel:5199697770)

 jastrologo@lasalle.ca

Section 2: Inconsistent Use of Personal Information

Whenever your institution uses or discloses **personal information** in a way that differs from the way the information is normally used or disclosed (**an inconsistent use**), you must attach a record or notice of the inconsistent use to the affected information.

2.1 How many such records did your institution attach, if any?

2.2 If your institution:

Received or completed formal written requests for access to records (will continue to section 3)

Section 3: Number of Requests Received and Completed

	Personal Information	General Records
3.1 New Requests received during the reporting year	0	31
3.2 TOTAL NUMBER OF REQUESTS COMPLETED (during the reporting year)	0	19

Section 4: Source of Requests

	Personal Information	General Records
4.1 Individual/Public	0	13
4.2 Individual by Agent	0	5
4.3 Business	0	1
4.4 Academic/Researcher	0	0
4.5 Association/Group	0	0
4.6 Media	0	0
4.7 Government (all levels)	0	0
4.8 Other	0	0

4.9 TOTAL REQUESTS (4.1 to
4.8 = 4.9)

0

19

Section 5: Time to Completion

	Personal Information	General Records
5.1 30 days or less	0	13
5.2 31 – 60 days	0	1
5.3 61 – 90 days	0	1
5.4 91 days or longer	0	4
5.5 TOTAL REQUESTS (5.1 to 5.4 = box 5.5)	0	19

Section 6: Compliance with the Act

In the following charts, please indicate the number of requests completed, within the statutory time limit and in excess of the statutory time limit, under each of the four different situations:

1. **NO** notices issued;
2. **BOTH** a Notice of Extension (s.20(1)) and a Notice to Affected Person (s.21(1)) issued;
3. **ONLY** a Notice of Extension (s.20(1)) issued; or
4. **ONLY** a Notice to Affected Person (s.21(1)) issued.

Please note that the four different situations are mutually exclusive and the number of requests completed in each situation should add up to the total number of requests completed in Section 3.2.

*Add Boxes **6.3 + 6.6 + 6.9 + 6.12 = BOX 6.13**

BOX 6.13 must equal **BOX 3.2**

A. No Notices Issued

	Personal Information	General Records
6.1 Number of requests completed within the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	0	12
6.2 Number of requests completed in excess of the statutory time limit (30 days) where neither a Notice of Extension (s.20(1)) nor a Notice to Affected Person (s.21(1)) were issued.	0	0
6.3 TOTAL REQUESTS (6.1 + 6.2 = box 6.3)	0	12

B. Both a Notice of Extension (s.20(1)) and a Notice to Affected Person (s.21(1)) Issued

Personal Information General Records

6.4 Number of requests completed within the time limits permitted under both the Notice of Extension (s.20(1)) and Notice to Affected Person (s.21(1)).

0

1

6.5 Number of requests completed in excess of the time limit permitted by the Notice of Extension (s.20(1)) and the time limit permitted by the Notice to Affected Person (s.21(1)).

0

0

6.6 TOTAL REQUESTS (6.4 + 6.5 = box 6.6)

0

1

C. Only a Notice of Extension (s.20(1)) Issued

Personal Information

General Records

6.7 Number of requests completed within the time limit permitted under the Notice of Extension (s.20(1)).

0

1

6.8 Number of requests completed in excess of the time limit permitted under the Notice of Extension (s.20(1)).

0

0

6.9 TOTAL REQUESTS (6.7 + 6.8 = box 6.9)

0

1

D. Only a Notice to Affected Person (s.21(1)) Issued

	Personal Information	General Records
6.10 Number of requests completed within the time limit permitted under the Notice to Affected Person (s.21(1)).	<input type="text" value="0"/>	<input type="text" value="5"/>
6.11 Number of requests completed in excess of the time limit permitted under the Notice to Affected Person (s.21(1)).	<input type="text" value="0"/>	<input type="text" value="0"/>
6.12 TOTAL REQUESTS (6.10 + 6.11 = box 6.12)	<input type="text" value="0"/>	<input type="text" value="5"/>

E. Total Completed Requests (sections A to D)

	Personal Information	General Records
6.13 TOTAL REQUESTS (boxes 6.3 + 6.6 + 6.9 + 6.12 = box 6.13)	<input type="text" value="0"/>	<input type="text" value="19"/>

Section 6a: Contributing Factors

Please outline any factors which may have contributed to your institution not meeting the statutory time limit. If you anticipate circumstances that will improve your ability to comply with the Act in the future, please provide details in the space below.

By-Election in October 2025, closure over Christmas Holiday

Section 7: Disposition of Requests

	Personal Information	General Records
7.1 All information disclosed	0	2
7.2 Information disclosed in part	0	10
7.3 No information disclosed	0	0
7.4 No responsive records exist	0	2
7.5 Request withdrawn, abandoned or non-jurisdictional	0	5
7.6 TOTAL REQUESTS (7.1 to 7.5 = Box 7.6)	0	19

Section 8: Exemptions & Exclusions Applied

	Personal Information	General Records
8.1 Section 6 – Draft Bylaws, etc.	0	0
8.2 Section 7 – Advice or Recommendations	0	1
8.3 Section 8 – Law Enforcement ¹	0	0
8.4 Section 8(3) – Refusal to Confirm or Deny	0	0
8.5 Section 8.1 – Civil Remedies Act, 2001	0	0
8.6 Section 8.2 – Prohibiting Profiting from Recounting Crimes Act, 2002	0	0
8.7 Section 9 – Relations with Other Governments	0	0
8.8 Section 10 – Third Party Information	0	1
8.9 Section 11 – Economic/Other Interests	0	0
8.10 Section 12 – Solicitor-Client Privilege	0	0
8.11 Section 13 – Danger to Safety or Health	0	0

8.12 Section 14 – Personal Privacy (Third Party) ²	N/A	9
8.13 Section 14(5) – Refusal to Confirm or Deny	0	0
8.14 Section 15 – Information Soon to be Published	0	0
8.15 Section 20.1 – Frivolous or Vexatious	0	0
8.16 Section 38 – Personal Information (Requester)	0	N/A
8.17 Section 52(2) – Act Does Not Apply ³	0	0
8.18 Section 52(3) – Labour Relations & Employment Related Records	0	0
8.19 Section 53 – Other Acts	0	0
8.20 PHIPA s.8(1) applies	0	0
8.21 TOTAL EXEMPTIONS & EXCLUSIONS (8.1 to 8.20 = box 8.21)	0	11

Section 9: Fees

Personal Information General Records Total

9.1 Number of REQUESTS where fees other than application fees were collected

0

11

11

9.2.1 Total dollar amount of application fees collected

CA\$ 0.00

CA\$ 155.00

155

9.2.2 Total dollar amount of additional fees collected

CA\$ 0.00

CA\$ 573.60

573.6

9.2.3 Total dollar amount of fees collected (boxes 9.2.1 + 9.2.2 = box 9.2.3)

0

728.6

728.6

9.3 Total dollar amount of fees waived

CA\$ 0.00

CA\$ 0.00

0

Section 10: Reasons for Additional Fee Collection

	Personal Information	General Records	Total
10.1 Search time	N/A	11	11
10.2 Reproduction	—	2	2
10.3 Preparation	N/A	8	8
10.4 Shipping	N/A	—	0
10.5 Computer costs	—	—	0

10.6 Invoice costs (and others as permitted by regulation)	N/A	-	0
10.7 TOTAL (10.1 to 10.6 = box 10.7)	0	21	21

Section 11: Correction and Statements of Disagreement

Personal Information

11.1 Number of new correction requests received

11.2 Correction requests carried forward from the previous year

11.3 Correction requests carried over to the next year

11.4 TOTAL CORRECTIONS COMPLETED [(11.1 + 11.2) – 11.3 = box 11.4]

BOX 11.4 must equal BOX 11.9

Personal Information

11.5 Correction(s) made in whole

11.6 Correction(s) made in part

11.7 Correction requests refused

11.8 Correction requests withdrawn by requester

11.9 TOTAL REQUESTS (11.5 to 11.8 = box 11.9)

BOX 11.9 must equal BOX 11.4

Personal Information

11.10 Number of statements of disagreement attached:

Personal Information

11.11 Number of notifications sent:

Attestation *

I confirm that my institution has authorized me to complete and submit its 2025 Annual Statistical Report. This is the institution's official submission for the 2025 reporting period. To the best of my knowledge, the information provided is accurate and complete, and I have the necessary knowledge of our practices to make this confirmation.

Submitted By

Jennifer Astrologo

Submitted On

2026-02-11 03:28 PM